



THE UNITED REPUBLIC OF TANZANIA

**THE CONTRACTORS REGISTRATION
(AMENDMENT) BY-LAWS, 2009**

[G.N. No. 46 OF 6/3/2009]

PRINTED BY THE GOVERNMENT PRINTER, DAR ES SALAAM-TANZANIA

GOVERNMENT NOTICE No. 46 published on 6/3/2009

THE CONTRACTORS REGISTRATION ACT, 1997
(ACT NO. 17 OF 1997)

BY LAWS

Made under section 35

CONTRACTORS REGISTRATION (AMENDMENT) BY-LAWS, 2009

Citation

GN. 340
of 1999

Operation

Amend-
ment of
the
principal
By-laws

1. These By-laws may be cited as the Contractors Registration (Amendment) By-Laws, 2009 and shall be read as one with the Contractors Registration By-Laws, hereinafter referred to as the "principal By-laws".

2. These By-laws shall come into operation on the date published in the *Gazette*.

3. The principal By-laws is amended:-

(a) in By-laws 6 by deleting sub-By-law (1) and substituting for it the following:-

"(1) An officer of the Board shall visit and inspect the offices, workshops, yards, properties and projects executed or any other facilities."

(b) in By-laws 7 by deleting sub-By-laws (2) and substituting for it the following:-

"(2) Specialist Contractors include those engaged in the following trades, namely-

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

(A) SPECIALIST RELATED TO CIVIL WORKS CONTRACTORS.

S/N	Name of Specialist Contractor	Basic Works
1.	Marine Works	Dredging works, land reclamation civil engineering works, heavy lifting, assembling and dismantling of marine parts, wreck removal, environmental projects, offshore oil and gas exploration, works related to offshore and under water construction.
2.	Tunnelling and underpinning	Tunneling and underpinning works including excavation, grouting, soil stabilization, road, railway and mining activities.
3.	Irrigation and flood control system	Construction of water retaining structure such as dams, reservoir, aqueducts, canals, dredging in canal, river and pipe laying works.
4.	Railway Tracks	New track construction, track renewal, track repair and maintenance, track and turnout undercutting, rail grinding, tie plugging, spot surface and tie replacement, change out broken/defective rails, recondition turnouts, switch points and frogs by welding etc.
5.	Landscaping and Slope Protection System, hard and soft landscaping	Application of erosion control products, concrete treatment system, and cellular confinement systems for slope protection, growing of vegetation, stockpiling of sand bags, plastic sheets, gabion baskets and rock fall netting, Surface treatments including cement grouts, polymeric, asphalt, sprayed seed emulsion coatings.
6.	Treatment plants and Water works	Installation and maintenance of water and waste treatment facilities. Solid waste treatment, sewerage and water systems installation and related works.
7.	Piling	Installation of all types of piling-sheet, driven pre-cast reinforced and pre-stressed concrete piles, bored cast-in-situ piles.
8.	Drilling works	Drilling works involves making holes using drills and rigs for the purpose of extraction of water, oil, gas, mineral samples etc or making allowance for construction activities.

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
9.	Concrete treatment and repair	Reinforcement of structures by way of pressure grouting, guniting, etc.
10.	Labour Based Road works	Construction, rehabilitation and maintenance of roads using labor intensive technology and light equipment.
11.	Paving	Installation of paving blocks or tiles in internal/ external works.
12.	Mining	Blasting, excavation, hauling and mining operations.

(b) SPECIALIST RELATED TO BUILDING CONTRACTORS.

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
1.	Interior decoration	This includes painting, installation of ceiling panels, partitions and built-in fitments, raised floor works. Bathroom and kitchen remodeling, cabinetry and bolts-ins, insulation, paneling and molding, etc
2.	Water proofing installation	Waterproofing of basement, roofs and walls.
3.	Carpentry and joinery works	Supplying and fixing all the materials in connection to carpentry and joinery works including all necessary.
4.	Demolition	Demolish the earmarked parts of existing structure, remove the debris from site and make good the other areas affected during demolition etc.

(c) SPECIALIST RELATED TO MECHANICAL CONTRACTORS.

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
1.	Marine Vessels Fabrication and Maintenance	Fabrication and maintenance of ships, ferries, pontoons, boats and other marine vessels.
2.	Fabrication and installation of tanks	Fabrication, Installation, maintenance and repair of oils and gas pipe lines, tanks, depots and petrol station and related works.

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
3.	Road marking and signage	Installation of an integrated sign posting system for complexes, airports, shopping centers, exhibition stands and road signs.
4.	Lift and Escalators Installation and Maintenance	Installation, commissioning and maintenance of lifts, escalators, travellers and conveyor systems.
5.	Installation & Maintenance of Workshop, mill, quarry systems	Fabrications, Installation, commissioning and maintenance of workshop, mill and quarry systems such as cranes, hoists, crushing and screening plant, asphalt mixing plant, etc.
6.	Aluminium metal and Glass works	Fabrication and Installation, fixing and repair of Glass and Aluminium frames doors, windows and partitions, curtain walling, etc.
7.	Scaffolding and form works	Supplying, fixing and dismantling all types of scaffolding.
8.	Installation and Maintenance of industrial plant	Erection, maintenance and repair of compressor station, watering station, offshore terminal station, cogeneration plant, gas processing plant, petrochemical plant, mineral processing plants, smelting oil refinery, aviation refueling system, petrol station and overhead cranes.
9.	Installation & Maintenance of Laboratory equipment	Installation, commissioning and maintenance of medical equipment such as: Compressed air systems, Hot water installation, Sterilizer and autoclave, Medical gas installation, Hydrotherapy system, Dental chair and Mortuary refrigerator etc.
10.	Plumbing and sanitation	Installation, repairs and servicing of Industrial pipes, which transmit water, gas, chemical, waste, etc. Also installation and maintenance of water pipes and sanitary works.
11.	Fire prevention and protection system	Installation and maintenance of fire alarms, prevention and protection systems. Installation of fire extinguishers.

Contractors Registration (Amendment)

G. N. No. 46.(contd.)

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
12.	Heating, Ventilation and Air condition	Installation, commissioning, maintenance and repairs of air conditions, refrigeration, cold rooms, ventilation systems, central cooling plant. Installation and maintenance of boiler plant, Heat exchangers, absorption chillers, pressure vessels and hot water systems etc.
13.	Sandblasting	Removal of old paints, rust, dirt and grease from metal and other hard surface using compressed air at high pressure to blow fine and sand or other abrasive materials.
14.	Repair and maintenance of Motor vehicles	Assembling of cars, Building of Bodies, panel beating including painting works of Trailers, Browsers. Garage works for the repair, servicing of automobile machinery.
15.	Prefabrication and erection of steel structures	Fabrication, installation and erection of steel structures including erection of Telecommunication towers.

(d) SPECIALIST RELATED TO ELECTRICAL CONTRACTORS.

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
1.	Security System Telecommunication and ICT Systems Installation	Installation and maintenance of security systems. Installation and maintenance of security alarm, car park security control, aircraft warning system (e.g. CCTV, Security alarm, car park security). Installation of fencing Electric and internal ducting, installation of satellite system, radar survey systems, vessels and navigational systems etc. Installation and maintenance of Security Systems.
2.	Power generation Equipment Installation and Maintenance	Installation and maintenance of generators, sub-stations and electrical power house.
3.	Renewable energy Installation	Solar energy, Biogas energy, Wind generation, Geothermal energy system.

Contractors Registration (Amendment)

G N. No. 46 (contd.)

<i>S/N</i>	<i>Name of Specialist Contractor</i>	<i>Basic Works</i>
4.	Power lines and System	Construction, Repair and Maintenance of Transmission lines, Construction, maintenance and installation of substation, construction of distribution lines to consumers and maintenance of line lines."

(c) in By-Laws 8 by-

(i) deleting sub-By-Laws (1) and substituting for it the following-

"(1) The class limit for any single contract by a constructor shall be set out in Table 1 of the First Schedule".

(ii) deleting the phrase "Second Schedule" wherever it appears and substituting for it the following phrase "First Schedule".

(iii) deleting sub-By-laws (3) and substituting for it the following-

"(3) In determining the value of works to be executed for the purposes of ascertaining the class limit, costs of materials labour and other resources deployed for the execution of works shall be reckoned".

(iv) Inserting immediately after sub-By-laws (3) the following proviso:

"Provided that the Board in its own discretion may direct or set restriction on the appropriateness of the class limit depending on the nature, magnitude and complexity of the project".

(d) in By-laws 9, 10, 11, 12, 13, 14, 15 and 16 by deleting the phrase "Second Schedule" wherever it appears and substituting for it the phrase "First Schedule"

(e) in By-laws 18, by deleting sub-By-laws (3) and substituting for it the following-

"(3) The fees payable under paragraph (1) are set out in Tables 9 and 10 of the second schedule and as may be reviewed by the Board from time to time".

Contractors Registration (Amendment)

(i. N. No. 46 (contd.))

Amend-
ment of
the
schedules

4. The Schedules to the principal By-laws are amended by-

(a) deleting Table 1 of the First Schedule and substituting for it the following-

Table 1: Class Limits for various types of contractors

CLASS	CLASS LIMIT FOR ANY SINGLE CONTRACT (in Million TShs.)				
	Civil	Building	Mechanical	Electrical	Specialist
ONE	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>
TWO	5,000	3,000	2,000	2,000	400
THREE	3,000	2,200	1,200	1,200	150
FOUR	1,500	1,200	600	600	
FIVE	750	600	300	300	
SIX	300	200	150	150	
SEVEN	150	120	75	75	

* Class Seven not allowed to build storey buildings.

(b) deleting Table 3-6 and substituting for them the following-

Table 3: Criteria for Registration of Civil Works Contractors

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A: KEY STAFF (Attach CV's)									
1.	Head of Organisation	1	1	1	1	1	1	1	
2.	Accountant	1*	1*	1**	1***	1***	1***	1***	
3.	Structural/Civil Engineer	4	3	2	1	1	1	1	
4.	Civil Engineering Technicians	1*	1	1**	1**	1**	1**	1**	
5.	Quantity Surveyor	1	1	1	1	1	1	1	
6.	Land Surveyor	6	4	2	1	1	1	1	
7.	Artisans	1	1	1	1	1	1	1	
8.	Workshop Mechanics	1	1	1	1	1	1	1	
9.	Workshop Engineer (Mechanical)	1*	1	1**	1**	1**	1**	1**	
10.	Electrical Technician	1**	1**	1**	1**	1**	1**	1**	
11.	Safety Officer	1	1	1	1	1	1	1	
B: PLANT AND EQUIPMENT									
1.	Bull Dozers (Min Capacity 120)	2	2	1	1	1	1	1	
2.	Graders (Min capacity 100 HP)	4	3	2	1	1	1	1	
3.	Loaders (Min capacity 100 HP)	3	3	1	1	1	1	1	
4.	Vibrating Rollers (Min. capacity 10 T)	3	2	1	1	1	1	1	
5.	Tandem Rollers (Min. capacity 10T)	3	2	1	1	1	1	1	
6.	Pneumatic Tyre Rollers	4	4	3	3	3	3	3	
7.	PeDESTRIAN Rollers	5	4	3	3	2	2	1	
8.	Plate Compactors	2	2	1	1	1	1	1	
9.	Water Bowsters/Trailers	6	6	3	2	2	2	2	
10.	Tipper	3	3	1	1	1	1	1	
11.	Backhoes	3	3	1	1	1	1	1	
12.	W/Loaders	1	1	1	1	1	1	1	
13.	Low Loader	2	2	1	1	1	1	1	
14.	Non-tipping Truck	6	4	3	3	2	2	1	
15.	Concrete Mixers	3	3	1	1	1	1	1	
16.	Compressors	4	4	3	2	2	2	2	
17.	Water Pumps	6	6	4	3	3	3	3	
18.	Poker Vibrator	2	2	2	2	2	2	2	
19.	Hoisting Equipment	6	6	4	4	4	4	4	
20.	Light Duty Vehicles (pick-ups)	6	6	6	6	6	6	6	
21.	Supervision Vehicle	6	6	6	6	6	6	6	

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

22	Generator Set	2	2	1	1	1	1	
23	Welding Set	4	4	3	2	1		
24	Mechanical Broom	1	1					
25	Asphalt Plant	1	1					
26	Asphalt Paver	1	1					
27	Chip Spreader	1	1					
28	Bitumen Distributor or Sprayer	1	1					
29	Levelling Instrument (e.g. Dumpy level)	3	3	1	1	1	1	
30	Theodolite/total Station	2	2					
31	Assortment of Hand Tools (Set of Shovels, pans, pick axes, hoes, wheel barrows etc)	100	100	60	40	30	15	
C: LAND & SERVICE FACILITIES								
1.	Storage Yard	1000	800	500	300	100	100	0
2.	Service W/Shop	200	150	100	50	20	10	0
3.	Office	100	50	20	20	10	10	0
D: SAFETY GEAR								
1.	Helmets	100	60	40	20	16	8	4
2.	Boots (pairs)	100	60	40	20	16	8	4
3.	Gloves (pairs)	100	60	40	20	16	8	4
4.	Reflective Jackets (pairs)	100	60	40	20	16	8	4
5.	First Aid Kit (Set)	2	1	1	1	1	1	1

* Must be registered with relevant Professional Board on permanent terms

** Recommended but not Mandatory

*** may not be a permanent employee

**** Must be registered as Graduate Engineers

Table 4: Criteria for Registration of Building Works Contractors

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
1.	A: KEY STAFF (Attach CV's)								
2.	Head of Organisation	1	1	1	1	1	1	1	
3.	Accountant	1	1	1	1	1	1	1	
4.	Structural/Civil Engineer	1	1	1	1	1	1	1	
5.	Quantity Surveyor	1	1	1	1	1	1	1	
6.	Mechanical Engineering Technicians	4	3	2	2	1	1	1	
7.	Civil Engineering Technicians	4	3	2	2	1	1	1	
8.	Electrical Engineering Technicians	4	3	2	2	1	1	1	
9.	Artisans	6	4	3	2	1	1	1	

	1	0	0	0	0	0	0	0	0	0
9	Safety Officer (Proposed)									
B: PLANT AND EQUIPMENT										
1.	Tower (Building) Crane/Hoisting Equipment	1	1	1	1	1	1	1	1	0
2.	Concrete Batching Plant	2	1	1	1	1	1	1	1	0
3.	Concrete Mixers (2m ²)	5	4	3	3	3	3	3	3	1
4.	Concrete Pallet Vibrators	6	4	2	2	2	2	2	2	1
5.	Block Making Machines/Plant	3	2	1	1	1	1	1	1	0
6.	Steel Bending Machines (Set)	1	1	1	1	1	1	1	1	0
7.	Light Duty Vehicles (1-4 Tons)	2	2	2	2	2	2	2	2	0
8.	Water Pumps	6	4	4	4	4	4	4	4	1
9.	Concrete Dumpers	6	4	3	3	3	3	3	3	0
10.	Tipper (7 tons and Above)	4	3	3	3	3	3	3	3	0
11.	Plate Compactors	1	1	1	1	1	1	1	1	0
12.	Compressors	1000	800	600	600	600	600	600	600	0
13.	Metal Scaffolding (Sq m)	2	1	1	1	1	1	1	1	0
14.	Levelling Instrument (e.g Total station)	100	60	40	40	40	40	40	40	15
15.	Assortment of hand tools (set of shovels, pans etc.)	4	3	2	2	2	2	2	2	1
16.	Supervision Vehicle (Less than 1 Tons)	500	500	500	500	500	500	500	500	0
17.	Metal Formwork (Sq m)									
C: LAND & SERVICE FACILITIES										
1.	Storage Yard	800	300	300	300	300	300	300	300	0
2.	Service W/Shop	100	100	100	100	100	100	100	100	0
3.	Office	60	40	40	40	40	40	40	40	10
D: SAFETY GEAR										
1.	Helmets	100	60	40	40	40	40	40	40	8
2.	Boots (pairs)	100	60	40	40	40	40	40	40	8
3.	Gloves (pairs)	100	60	40	40	40	40	40	40	8
4.	Reflective Jackets (pairs)	100	60	40	40	40	40	40	40	3
5.	Safety Harness	15	10	10	10	10	10	10	10	1
6.	First Aid Kit (set)	2	1	1	1	1	1	1	1	1

* Must be registered with Professional Board, on permanent terms
 ** Recommended but not Mandatory
 *** May not be a permanent employee
 **** Must be registered as Graduate Engineers

Table 5: Criteria for Registration of Mechanical Works Contractors

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A: KEY STAFF (Attach CV's)									
1.	Head of Organisation	1	1	1	1	1	1	1	
2.	Accountant	1	1	1	1	1	1	1	
3.	Mechanical Engineer	1*	1*	1*	1*	1*	1*	1*	
4.	Mechanical Engineering Technicians (ETC)	4	3	2	1	1	1	1	
5.	Electrical Engineer Technicians (ETC)	1	1	1	1	1	1	1	
6.	Quantity Surveyor	1*	1*	1*	0	0	0	0	
7.	Artisan (Min Trade Grd III)	3	4	3	2	1	1	1	
8.	Safety Officer	1	0	0	0	0	0	0	
B: PLANT AND EQUIPMENT									
1.	Air compressors	3	3	2	2	1	1	1	
2.	Welding Equipment	15	12	10	8	6	3	1	
3.	Testing Equipment (Vacuum / Pressure Testers)	2	1	1	1	1	1	1	
4.	Assessment of jacks (Min. 3 Tons)	5	4	4	2	2	1	1	
5.	Steel Tank Freecore Jacks	2	1	1	0	0	0	0	
6.	Lifting/Hoisting Equipment	10	8	6	4	2	2	2	
7.	Power Press	2	2	1	1	1	0	0	
8.	Truck Mounted Crane/ Mobile crane	1	1	1	0	0	0	0	
9.	Generators (Portable)	3	2	1	1	0	0	0	
10.	Heavy Duty Trucks (3 Tons and above)	1	1	1	0	0	0	0	
11.	Light Duty vehicles (1-4 Tons)	4	3	2	2	1	1	0	
12.	Complete Mechanical Toolboxes	12	10	8	6	4	3	3	
13.	Electric hand tools	10	8	6	4	2	2	1	
14.	Hand Grinders	15	12	10	8	6	2	1	
15.	Pipe cutter/Bender	8	6	5	4	3	2	1	
16.	Sheet Rolling Machine	1	0	0	0	0	0	0	
17.	Ladders (3m length)	12	10	6	5	1	0	0	
18.	Supervision Vehicle (Less than 1 Ton)	4	3	2	1	1	1	1	
19.	Gas cutting set	6	5	4	3	2	1	1	

C: LAND & SERVICE FACILITIES										
1.	Storage Yard	500	200	0	0	0	0	0	0	0
2.	Service W/Shop	100	100	80	20	0	0	0	0	0
3.	Office	60	50	40	20	10	10	10	10	10

D: SAFETY GEAR										
1.	Helmets	40	30	20	16	10	6	6	4	4
2.	Boots (pairs)	40	30	20	16	10	6	6	4	4
3.	Gloves (pairs)	40	30	20	16	10	6	6	4	4
4.	Reflective Jackets (pairs)	40	30	20	16	10	6	6	4	4
5.	Overalls	40	30	20	16	10	6	6	4	4
6.	Goggles/Welding shield	20	10	12	10	8	4	4	2	2
7.	Mouth masks	40	20	15	12	10	5	5	3	3
8.	First Aid Kit	2	1	1	1	1	1	1	1	1

* Must be registered with relevant Professional Board on permanent terms
 ** Recommended but not Mandatory
 *** May not be a permanent employee
 **** Must be registered as Graduate Engineers

Table 6: Criteria for Registration of Electrical Works Contractors

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A: KEY STAFF (Attach CV's)									
1.	Head of Organisation	1	1	1	1	1	1	1	
2.	Accountant	1	1	1	1	1	1	1	
3.	Electrical Engineer	1	1	1	1	1	1	1	
4.	Electrical Engineering Technicians (ETC)	4	3	2	1	1	1	1	
5.	Mechanical Engineer Technicians (MTC)	1	1	0	0	0	0	0	
6.	Quantity Surveyor	1	0	0	0	0	0	0	
7.	Artisans (Min. Trade Gr III)	6	5	3	3	2	1	1	
8.	Safety Officer	1	0	0	0	0	0	0	
9.	Electrical Licence Holder (A)	1	1	0	0	0	0	0	
10.	Electrical Licence Holder (B)	0	1	0	0	0	0	0	
11.	Electrical Licence Holder (C)	0	0	1	1	1	1	1	
12.	Electrical Licence Holder (D)	0	0	0	0	0	0	1	
B: PLANT AND EQUIPMENT									
1.	Complete Electrical Tool Boxes	15	10	8	6	4	3	2	
2.	Climbing Tool	6	4	3	2	1	1	1	
3.	Welding Equipment	3	2	1	1	1	1	1	
4.	Hand Grinder	3	2	1	1	1	1	1	
5.	Lifting/Lifting Equipment	2	1	1	1	1	1	1	
6.	Hand Drill	10	8	6	4	3	2	1	
7.	Drum Jack	4	3	2	1	1	1	1	
8.	Pipe Cutter/Bender	12	10	8	6	4	2	1	
9.	Generator (Portable)	3	2	1	1	1	1	1	
10.	Ladders (5m length)	4	10	8	6	4	3	2	
11.	Light Duty Trucks (More than 5 tons)	1	3	2	1	1	1	1	
12.	Trucks Mounted Crane, Mobile Crane	1	1	1	0	0	0	0	
13.	Testing Equipment	8	1	1	0	0	0	0	
14.	Supervision Vehicle (Less than 1 Ton)	4	6	6	6	5	4	3	
15.	Mechanical Tool Boxes	5	3	2	1	1	1	1	
16.	Bucket Truck	2	4	3	2	1	1	1	

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

17.	Insulated Platform	10	1	1	0	0	0	0	0	0
18.	Chain Saws	6	5	2	0	0	0	0	0	0
19.	Pole Wrenches	5	3	2	0	0	0	0	0	0
20.	Pole Climbing Tools	10	3	2	0	0	0	0	0	0
21.	Insulated Ladder	5	5	2	0	0	0	0	0	0
22.	Insulated Ladder	5	5	2	0	0	0	0	0	0
C: LAND & SERVICE FACILITIES										
1.	Storage Yard	500	200	0	0	0	0	0	0	0
2.	Service W/Shop	100	100	80	0	0	0	0	0	0
3.	Office	60	50	40	10	10	10	10	10	10
D: SAFETY GEAR										
1.	Helmets	40	30	20	16	10	6	6	4	4
2.	Boots (pairs)	40	30	20	16	10	6	6	4	4
3.	Gloves (pairs)	40	30	20	16	10	6	6	4	4
4.	Reflective Jackets/Overalls (pairs)	40	30	20	16	10	6	6	4	4
5.	Goggles/Welding shield	20	12	10	8	6	4	4	2	2
6.	Mouth masks	40	30	15	12	10	5	5	3	3
7.	First Aid Kit	2	1	1	1	1	1	1	1	1

- * Must be registered with relevant Professional Board on permanent terms
- ** Recommended but not Mandatory
- *** May not be a permanent employee
- **** Must be registered as Graduate Engineers

Contractors Registration (Amendment)

G. N. No. 46 (contd.)

- (c) by inserting phrase "SECOND SCHEDULE" immediately before Table 9.
- (b) by deleting Table 10 of the Second Schedule and substituting for it the following:

Table 10: Annual Subscription Fees for Local Contractors (TShs.)

Class	Annual Subscription							
	Civil	Building	Mechanical	Electrical				
					<i>Building</i>	<i>Civil</i>	<i>Electrical</i>	<i>Mechanical</i>
I	2,500,000	2,000,000	1,200,000	1,000,000	500,000	500,000	750,000	750,000
II	1,500,000	1,200,000	750,000	750,000	150,000	150,000	300,000	300,000
III	1,200,000	1,000,000	500,000	500,000	75,000	75,000	75,000	75,000
IV	750,000	500,000	250,000	250,000				
V	400,000	300,000	140,000	140,000				
VI	150,000	150,000	115,000	115,000				
VII	100,000	100,000	75,000	75,000				

Dar es Salaam,
9th February, 2009

SHUKURU J. KAWAMBWA,
Minister for Infrastructure

SECTION V: PLANT AND EQUIPMENT OWNED

18. Particulars of Construction Equipment Owned by Company:

Name of Equipment	Type/Make/Model	Date of Manufacture	Registration No/Serial No/ Other Identification Mark	Owned	Remarks

Date

Signature and Official Stamp

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

20. Does your firm attend Professional Seminars/Workshops organised by the Board and other institutions dealing with the construction sector (Y/N)?

If the answer is 'Yes', list the most recent seminars/workshops attended since your first upgrading.

THEME OF SEMINAR	YEAR	ORGANISERS

SECTION VII: REFERENCES

21. Names and Qualifications of at least two Referees. Referees must be registered Architects, Quantity Surveyors or Engineers in the field of application. The referee must be a person who knows and can comment on the performance of the firm. (N.B; A fellow contractor cannot be a referee, even if he is registered.)

Name:	Registration No ⁸	Postal Address
1.
2.
3.

SECTION VIII: DECLARATION

22. I/We the undersigned hereby declare as follows:-

(i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

(ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.

(iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of this firm if so requested by the Board.

(iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.

⁷ Photostat copies of Attendance Certificate are required

⁸ Registration Number from relevant Professional Board must be given

(v) Failure to complete any part of this application form may result in not being registered.

(vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this day of..... 19.....

(i) Signed by..... (Name in Block letters)

in the capacity of (status in Firm)

.....
Signature

(ii) Signed by..... (Name in Block letters)

in the capacity of (Status in Firm)

.....
Signature

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

SECTION IX

LIST OF ATTACHMENTS TO BE SUBMITTED⁹

- AT 1(a) - Company Memorandum & Articles of Association or Extract from Registrar of Companies
- AT 1(b) - Certificate of Incorporation/Registration
- AT 1(c) - Certified Copies of Share Certificates
- AT 1(d) - Current Business Licence if applying for upgrading
- AT 1(e) - Previous CRB Registration Certificate
- AT 2 - CV's of Shareholders /Partners.
- AT 3 - CV's of Key Personnel & their Certificates of Professional Registration
- AT 4 - Registration Card/Proof of ownership of Plant and Equipment.
- AT 5 - Report of Audited Accounts
- AT 6 - Bank Statement
- AT 7 - Proof of Securities
- AT 8 - Proof of Asset Ownership.
- AT 9 - Duly Signed Anti-Bribery Pledge

⁹ Tick against those attachments you have submitted. Additional attachments may be listed separately on the covering letter.

CONTRACTOR REGISTRATION BOARD

CRB - F2

BANKER'S REFERENCE FORM - By-laws 3(1)(c)(ii)

Date:

Name of Applicant:

1. Banker's Name :

2. Branch where Account is held :

3. Title of the Account :

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

4. Account Number :

5. Names of Signatories : (i)
(ii)
(iii)

6. Bank balance as at TShs./USD*
(Please enclose certified copy of Bank Statement for the past one year)

7. Overdraft Facilities (if any) :
.....

8. Other Securities (if any) :
.....

9. Other Comments (if any) :
.....

**(Delete whichever is applicable, or state currency if different from those shown here.*

10. Recommendation:
The Firm is capable to undertake contracts of values up to TShs.
.....

11. Full Name :

Adress :
.....
.....

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

Position :

Signature :

Date :

CONTRACTORS REGISTRATION BOARD

CRB-F3

ANTI-BRIBERY PLEDGE-By-law 3(1) (c) (vii)

(To be signed by all applicants for First Registration or Upgrading)

M/s.....(Name of applicant)

Recognises that corruption has a devastating impact on the social and economic development of any country. We share in the growing global consensus that action is needed to strengthen transparency and accountability, particularly in international development trade and investment.

M/s.....therefore pledges to support the efforts of the Government of the United Republic of Tanzania and to participate, along with the Contractors Registration Board and other members of the business community and financing institutions in forming a coalition against corruption.

M/s.....welcomes the action taken by the Government to strengthen transparency and accountability. In this context we will:-

- (a) not offer or give any bribes or any other form of inducement to any public official in connection with a pending bid.
- (b) not permit anyone (whether our employee or an independent commission agent) to do so on our behalf.
- (c) make full disclosure in our bids of the beneficiaries of payments relating to the bids to any person other than our employees but including bonus payments which may be made to employees.

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

- (d) formally undertake to issue instructions to all our employees and agents or other representatives in Tanzania directing them at all times to comply with the laws of Tanzania and in particular not to offer or to pay bribes or other form of inducement to officials, whether directly or indirectly.

.....
(to be signed by Chief Executive Officer
of the firm)

.....
Date

CONTRACTORS REGISTRATION BOARD

CRB-F4

CURRICULUM VITAE FOR SHAREHOLDER OF PARTNERS OF
CONSTRUCTION FIRM - BY-LAWS 3(2)

(Each Shareholder/Partner of the Company should fill this Form)

PART A: PERSONAL BIODATA:

- 1. Names
Surname:.....
First:.....
Middle:.....
- 2. Date of birth:
Year:.....
Month:.....
Date:.....
Place of Birth.....
- 3. Nationality:
.....
Passport No.....
Date of issue.....
- 4. Residential Address:
Street.....
Town/City.....
Country.....

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

5. Postal Address: P.O. Box.....
 Tel. No.
 Town/City.....
 Country.....

6. Non-Citizen Passport No
 Date of Issue.....
 Residence Permit No. ¹.....

7. (a) Number of Shares Held²

(b) Percentage of Shares Held.....

- ¹ Attach copies of residence permit
- ² Attach copies of Share Certificates

PART B. FORMAL TRAINING:

S/N	Date		Schools/College/University	Certificate/Award ³
	FROM	To		

PART C: WORKING EXPERIENCE:

Date		Employer/Organization	Position	Duties and Actual Assignments Executed ⁴
From	To			

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

PART D: DECLARATION

I declare that the information given above is correct.

Signed:..... Date:.....

- ³ Attach copy of certificates awarded
- ⁴ Technical Director to submit a detailed CV.

CONTRACTORS REGISTRATION BOARD

CRB-F5

**APPLICATION FORM FOR TEMPORARY REGISTRATION OR UPGRADING
OF CONTRACTORS-By-law 4(1)**

For Official Use only

Application form received on:	<input type="text"/>	Application received by	<input type="text"/>
Application fee paid on:	<input type="text"/>	Receipt No.	<input type="text"/>
<i>Processing:</i>			
Site inspection on	<input type="text"/>	Site Inspection by:	<input type="text"/>
Application submitted to the Board of Directors on	<input type="text"/>	Approved <input type="checkbox"/>	Not approved <input type="checkbox"/>

NOTES: 1. Should the space provided on the questionnaire prove insufficient, additional details may be provided on a separate sheet of paper.

SECTION I: COMPANY PROFILE

1. Company's Name in full.....
2. Address of Head Office:.....
 - (a) Postal Address
 - (b) Telephone No.
 - (c) Fax No.
 - (d) Telex No.
 - (e) E-mail
 - (f) Internet Website
3. Name of Authorised Representative:1

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

- 4. Banker's Name(s) and Address(es):.....
.....
- 5. Contact Address in Tanzania
(House No./Plot No./Block No./Street and Village/Town/City, Postal Address)
.....
- 6. Type of Contracting Business².....
- 7. Class Applied for (in words).....
- 8. No. of Certificate of Incorporation/Registration of Business Names:.....
(Photocopy of Certificate required)

¹ Attach power of Attorney
² State whether Building, Civil, Mechanical, Electrical or Specialist. Specialist contractors should state clearly the field of specialization e.g. Air-conditioning, Drilling, Glazing, etc.

- 9. Country of Incorporation:.....
- 10. Certificate of Compliance No.:.....
- 11. Names, qualifications/experience and nationality of shareholders or partners. Put a star (*) against the technically qualified share holders/partners.

S/No.	Name	Qualification	Nationality	%Shares
.....
.....
.....
.....

SECTION II: PARTICULARS OF THE CONTRACTED PROJECT

- 12. (a) Name of Project:.....
(b) Scope of Works:.....
- 13. Location of Project:.....
.....
- 14. (a) Value of the Contract:.....
(b) Awarding Authority:.....
- 15. (a) Client:.....
(b) Financier (s):.....
(c) Consultants:.....
.....

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

- (d) Other Contractors on the Project:.....
.....
.....
- 16. (a) Starting Date:.....
(b) Expected Completion Date:.....

FIRST SCHEDULE—(contd.)

SECTION III: STAFF REQUIREMENTS

17. Particulars of Key Personnel (Including Directors/Partners, Technical and Administrative Staff)

Name of Personnel	Nationality	Academic Qualifications ³	Status and Position in the Project	Working Experience (No. of years)	No of Years with the Company	Basic Terms of Employment (Permanent or Contract)	Remarks (Give Number and Photostat Copy of Work Permit, in case of foreign nationals)

..... Signature and Official Stamp

..... Date

³ Attach Certificates or Testimonials and CVs

FIRST SCHEDULE-(contd.)
SECTION IV: PLANT EQUIPMENT OWNED/LEASED

18. Particulars of Plant to be Deployed in the Project

Name of Equipment	Type/Make/Model	Date of Manufacture	Registration No/Serial No/ Other Identification Mark	Owned/Leased	Remarks

.....
Signature and Official Stamp

.....
Date

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE (contd.)

SECTION V: FIRM'S EXPERIENCE

19. Particulars of Contracts in hand or executed by the firm in the last 10 years including those carried out as sub-contractors. Please give names of Main Contractors for works carried out as Sub-Contractors.

Project & Location	Main or Sub-contractor	Client and his Address	Consultant and his address	Original Contract Sum (13th. 000)	Final Contract Sum (13th. 000)	Month & Year Started	Month & Year Completed	Extension of Time (if any)	Remarks/ Explanation

.....
Signature and Official Stamp

.....
Date

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

20. I/We the undersigned hereby declare as follows:-

- (i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.
- (ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.
- (iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of this firm if so required by the Board.
- (iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.
- (v) Failure to complete any part of this application form may result in not registered.
- (vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this.....day of.....19.....

- (i) Signed by.....(Name in Block letters)
in the capacity of.....(status in Firm)

.....
Signature

- (ii) Signed by.....(Name in Block letters)
in the capacity of.....(Status in Firm)

.....
Signature

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

SECTION VI

LIST OF ATTACHMENTS TO BE SUBMITTED*

- AT1** - Company Memorandum & Articles of Association or Extract from Registrar of Companies
- AT2** - Certificate of Incorporation/Registration
- AT3** - Certificate of Compliance
- AT4** - CV's of Share holders/Partners
- AT5** - CV of Key Personnel
- AT6** - Supporting letters from Client
- AT7** - Affidavit
- AT8** - Duly Signed Anti-Bribery Pledge

*Tick against those attachment you have submitted. Additional attachments may be listed separately on the covering letter.

**CONTRACTORS REGISTRATION BOARD
CRB-F6**

**AFFIDAVIT
Under By-laws 4(2)(h)**

I.....an adult Christian/Muslim of P.O. Box.....
For the purpose of carrying out a specific contract in Tanzania.

DO HEREBY solemnly take oath/affirm and state as follows:

That I.....am the.....of applicant
Company M/S.....with
Certificate of Compliance No.that the company has contracted works
with a specific project at.....for a period of.....
months/years.

That the duration of the project is.....months/years commencing
fromand that once the contracted works are completed we the
applicant company shall wind up business and not engage in any other business beside
the above mentioned project.

On behalf of the applicant I declare that the facts deposed to hereinabove are true to the
best of my knowledge.

.....
DEPONENT

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE--(contd.)

Sworn/Affirmed at.....by the said.....who is
the.....of M/S.....
this.....day of.....1999.

BEFORE ME:.....
SIGNATURE:.....
POSTAL ADDRESS:.....
QUALIFICATIONS:.....

CRB-F7

CONTRACTORS REGISTRATION BOARD
RE: QUESTIONNAIRE FOR PROFESSIONAL/TECHNICAL REFERENCE

(Bylaws 5)

Name of the Applicant:.....

- (1) Please fill in duplicate. Return the original and retain the copy for record.
- (2) Please use space overleaf if space provided for a given item in the questionnaire is not adequate.

- (1) (a) How long have you known this firm/company?.....
(b) In what capacity?.....
- (2) What type of work has this firm executed to-date?.....
.....
.....

- (3) (a) What is the value of the largest single contract executed by this firm/company?
.....
.....

- (b) Has the firm executed such contracts satisfactorily as regards workmanship, materials and timely completion?
.....
.....

- (4) Does the firm/company have technically qualified and experienced Personnel? Yes/
No If so, please give details.
.....
.....
.....
.....

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

- (5) Does the firm have serviceable Construction Plant and Equipment? Yes/No
If so, give details:.....
- (6) Do you consider that this firm/company may be trusted in EVERY PROJECT it is entrusted to execute?
.....

Recommendation:

- (7) The firm is capable to undertake contracts of value up to the limit of Class.....of Building/Civil/Electrical/Mechanical/Specialist Contractors.
- (8) Any other relevant information.....
.....
.....
.....
.....

Full Name:.....	Profession:.....
.....	Professional Board ²
.....	Registration No.....
Status/Position.....	Stamp.....
Signature:.....	Professional Qualification(s).....
Date:.....	Postal Address:.....
	Physical Address.....

FIRST SCHEDULE—(contd.)

CRB-F8

CONTRACTORS REGISTRATION BOARD

CONSULTANT'S/CLIENTS COMMENTS ON CONTRACTORS WORK PERFORMANCE-Bylaw 5

Name of Contractor.....

S/N	Name(s) of Project(s)	Date of Commencement	Date of Completion		Contract Sum		Assessed Performance ¹	Remarks ²
			Original	Actual	Original	Final ³		
1.								
2.								
3.								
4.								

¹ 1. Excellent 2. Good 3. Fair 4. Poor 5. Very Poor
² State any exceptional performance e.g. delay, early completion, etc.
³ Final Contract Sum to include any fluctuations, claims paid, and dayworks

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE-(contd.)

OTHER COMMENTS

.....
.....

RECOMMENDATION:

Based on the contractor's work performance, I/we recommend that the firm should be:-

- (a) Registered in Class.....
- (b) Upgraded to Class.....
- (c) Remain in the same Class.....
- (d) Downgraded to Class.....
- (e) Deleted.....

Full Name:.....
Organisation:.....
Status/Position in Organisation:.....

.....
Signature and Official Stamp Date

Postal Address:
Physical Address:

Tel..... Fax..... E-mail.....

CONTRACTORS REGISTRATION BOARD
CRB F-9

INSPECTION FORM-Bylaw 6(4)

Application Reference No.
Name of Applicant:.....
Date & Time of Inspection:.....
Inspection Team: (1)..... (2).....
Applicant's Team (during inspection)

	Name	Position
1.
2.

A. Inspection of Office:
Town:..... Street..... Area:.....
House No./Building/Floor.....
Description e.g. door, sign (if any), neighbourhood, etc.....

Number of Rooms:
Total Size (m²):
Number of Staff in the office:

Technical:.....	Others:.....
-----------------	--------------

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

Office Equipment

Type	No.	Condition

Testing Equipment

Type	No.	Condition

Safety Gear

Type	No.	Condition

Proof of Ownership of Office:.....

FIRST SCHEDULE—(contd.)

PERSONNEL ASSESSMENT FORM

Date:.....

Name of Contractor:

S/N	Name	Position	Confirmed Qualification	Proof of Employment	Present Deployment	SP	Work Permit		Confirm Registr.
							Number	SO VNV	
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									

SP = Seen Physically Yes/No
 SO = Seen Original - Yes/No
 V = Valid
 NV = Not Valid

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

C. Inspection of Equipment:

S/N	Type of Equipment	Make	Reg. Marks/ Number	Verification*			Age & Condition**		
				SP	PCC	NV	Age	Condition	Status

<p>* SP = Seen Physically</p> <p>POC = Produced Original Card</p> <p>NV = Not Verified</p>	<p>** -- State Age in years followed by A(= Actual) or E (=Estimated)</p> <p>-- Condition: State G(Good), F(Fair), B(Bad)</p> <p>-- Status: W(working), G(Grounded)</p>
--	---

D. Workshop/Yard

1. Location:

Name of Street & Area:

Plot Number & Block:

Proof of Ownership:

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

2. Establishment:
 Size of Workshop-m²
 Size of Open Yard-m²
 Workshop/Equipment

Type/Make	No.	Condition

3. Workshop Staff: (a) Engineers, Technicians/Artisans:.....
 (b) Others:.....

4. Any other information

E. Inspection of Project(s)

1. Name of Project:
2. Location:
3. General Description of Works:

4. Status: Completed/Ongoing*
5. Quality of Completed Works: Good/Fair/Poor*:- Comment:

6. Safety Conditions on Site:- Good/Fair/Proor*:- Comment:

7. Opinion of Client/Clients Representative:.....

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

8. Name and Position of People Interviewed on Site:		Opinion
Name	Position	
.....
.....
.....

**Delete whichever is inapplicable.*

F. Declaration:

I/We declare that the information provided above is based on my/our personal assessment not influenced in any manner by the applicant or any other person.

Signed on this.....day of.....(month) in the year.....

1. Name:.....Position:.....Signature.....

1. Name:.....Position:.....Signature.....

CONTRACTORS REGISTRATION BOARD

CRB-F10

CONSTRUCTION SITE SHORTFALLS-By-law 6(5)

Ref. No. Date:

M/S.....
.....
.....

Dear Sir,

RE: PROJECT.....

Inspectors from this Board visited your construction site located at.....
At which the following works are taking place

The officers noticed that the following are the shortfalls at the site:

- Quality of Hoarding
- Details on Signboard:

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

3. Qualifications of Main Contractor(s):
4. Qualifications of Sub-contractor(s)
 - (i) Electrical:.....
 - (ii) Plumbing:.....
 - (iii) Demolition:.....
 - (iv) Others:.....
5. Qualifications of Consultants:
6. Health and Safety Facilities:
7. Others:

The presence of the above shortfalls is in contravention of the provisions of the Contractors Registration Act, 1997. Sub-section 4(d) of the Act requires the Board to "take legal action against unregistered contractors who undertake construction, installation, erection or alteration works", while sub-section 4(s) requires the Board to "take disciplinary action against registered contractors who contravene the provisions of this Act or By-laws of the Board".

In this respect you are hereby required to show cause why legal/disciplinary action should not be taken against you.
Your reply should reach the Board within SEVEN (7) days of the date of this letter.

Yours faithfully,
CONTRACTORS REGISTRATION BOARD

REGISTRAR

Table 1: Class Limits for Various Types of Contractors

CLASS	CLASS LIMIT FOR ANY SINGLE CONTRACT (In Million Tshs.)				
	Civil	Building	Mechanical	Electrical	Specialist
ONE	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
TWO	3,000	800	500	500	100
THREE	1,000	600	300	300	50
FOUR	500	400	200	200	—
FIVE	300	200	100	100	—
SIX	100	100	50	50	—
SEVEN	50	50	20	20	—

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE--(contd.)

TABLE 2: Minimum Technical Qualifications of a Technical Director

Type of Contractor	Minimum Qualifications
Civil	FTC in Civil Engineering
Building	Trade Test Grade I in relevant field
Mechanical	Trade Test Grade I in relevant field
Electrical	Trade Test Grade I in relevant field
Specialist	Trade Test Grade I in relevant field.

FIRST SCHEDULE—(contd.)

Table 3: CRITERIA FOR REGISTRATION OF CIVIL WORKS CONTRACTORS
REGISTRATION REQUIREMENTS FOR PERMANENT PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR, OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A. KEY STAFF (Attach CV's)								
1. Head of Organisation	1	1	1	1	1	1	1	
2. Accountant*	2	2	2	2	2	2	2	Holder of FIC or equivalent
3. Structural/Civil engineers*	2	2	2	2	2	2	2	Holder of Diploma or Degree
4. Civil Engineering Technicians	1	1	1	1	1	1	1	Holder of Diploma or Degree
5. Quantity Surveyor*	1	1	1	1	1	1	1	At least Trade Test Grade 1 and not less than 2 years practical experience
6. Land Surveyor	3	2	2	1	1	1	1	
7. Artisans								
8. Workshop Mechanics	1	1	1	1	1	1	1	
9. Workshop Engineer*	1	1	1	1	1	1	1	
10. Electrical Technician**	1	1	1	1	1	1	1	
B. PLANT AND EQUIPMENT								
1. Bull Dozers (Min capacity 120)	1	1	1	1	1	1	1	
2. Graders (Min. capacity 100 HP)	2	2	2	2	2	2	2	
3. Loaders (Min. Capacity 100 HP)	2	2	2	2	2	2	2	
4. Vibrating Rollers (Min. capacity 10 T)	2	2	2	2	2	2	2	
5. Tandem Rollers (Min. capacity 10 T)	2	2	2	2	2	2	2	
6. Pneumatic Tyre Rollers	2	2	2	2	2	2	2	
7. Pedestrian Rollers/Plate Compactors	2	2	2	2	2	2	2	
8. Hand Compactors	2	2	2	2	2	2	2	
9. Water Bowers/Trailer	6	4	3	2	1	1	1	
10. Tipper	3	2	1	1	1	1	1	
11. Backhoes	1	1	1	1	1	1	1	
12. Agricultural Tractor With Loaders	1	1	1	1	1	1	1	
13. Low Loader	2	2	2	2	2	2	2	Min capacity 3T
14. Non-tipping Truck	1	1	1	1	1	1	1	
15. Concrete Mixers	3	2	2	2	2	2	2	
16. Compressors	3	3	3	3	3	3	3	
17. Water Pumps	3	3	3	3	3	3	3	

FIRST SCHEDULE—(contd.)

19. Hoisting Equipment	2	1	-	-	-	-	-	-
20. Light Duty Vehicles (Pick-ups)	4	4	2	1	1	1	1	1
21. Generator Set	2	1	1	-	-	-	-	-
22. Welding Set	2	1	1	-	-	-	-	-
23. Mechanical Eriom	1	-	-	-	-	-	-	-
24. Asphalt Plant	1**	**	-	-	-	-	-	-
25. Asphalt Paver	1**	**	-	-	-	-	-	-
26. Chip Spreader	1**	**	-	-	-	-	-	-
27. Stone Crusher	1**	**	-	-	-	-	-	-
28. Bitumen Distributor or Sprayer	1	1**	1**	-	-	-	-	-
29. Levelling Instrument (e.g., Dumpy Level)	1	1	1**	1**	1**	1**	1**	1**
30. Theodolite Total Station	1	1	1**	1**	1**	1**	1**	1**
31. Assortment of Hand Tools (Set of shovels, pans, pick axes, hoes, wheel barrows etc.)	30	30	20	15	15	15	15	15
C: LAND & SERVICE FACILITIES								
1. Storage Yard m ²	1000	800	500	300**	100**	100**	100**	100**
2. Service W/Shop m ²	200	150	100	100**	50**	-	-	-
3. Office m ²	100	50	50	20	20	10	10	10
D. SAFETY GEAR (Every person on a construction site should be provided with safety gear, especially helmets).								
1. Helmets	50	20	10	5	5	3	2	2
2. Boots (pairs)	50	20	10	5	5	3	2	2
3. Gloves (pairs)	50	20	10	5	5	3	2	2
4. Reflective Jackets (pairs)	50	20	10	5	5	3	2	2

* Must be Registered with Professional Board, Engineers must be in the professional category or above.

** Recommended but not Mandatory.

*** Accountant may not be a permanent employee.

**** May not be registered engineers

These are minimum sizes
Additional requirements
to be procured on project.

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

Table 4: CRITERIA FOR REGISTRATION OF BUILDING CONTRACTORS

REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A: KEY STAFF (ATTACH CVs)								
1. Head of Organisation	1	1	1	1	1	1	1	
2. Accountant*	1**	1***	1***	1***	1***	1***	1***	
3. Structural/Civil Engineers*	2	1	1	1	1	1	1	
4. Quantity Surveyor*	1	1	1	1	1	1	1	
5. Mechanical Engineering Technicians	2	1	1	1	1	1	1	
6. Civil Engineering Technicians	4	3	2	1	1	1	1	
7. Electrical Engineering Technicians	2	2	1	1	1	1	1	
8. Architects	3	1	1	1	1	1	1	
B: PLANT AND EQUIPMENT								
1. Tower Lifting Crane	1	1	1	1	1	1	1	
2. Concrete Spreading Machine	1*	1	1	1	1	1	1	
3. Concrete Mixer	1	1	1	1	1	1	1	
4. Concrete Vibrators	2	1	1	1	1	1	1	
5. Block Making Machines	3	2	1	1	1	1	1	
6. Steel Bending Machines (Set)	1	1	1	1	1	1	1	
7. Light Duty Vehicles	3	2	2	1	1	1	1	
8. Water Pumps	2	1	1	1	1	1	1	
9. Concrete Dumpers	2	1	1	1	1	1	1	
10. Trucks or Tipper	4	3	2	1	1	1	1	
11. Ram Compactors	2	1	1	1	1	1	1	
12. Compressors	1	1	1	1	1	1	1	
13. Steel Scaffolding Set (400m/set)	2	1	1**	1	1	1	1	
14. Levelling Instrument (e.g. Dumpy Level)	2	1	1	1**	1**	1**	1**	
15. Assortment of Handtools (set of shovels, pans, etc).	20	20	15	15	10	10	5	

FIRST SCHEDULE—(contd.)

C. LAND & SERVICE FACILITIES			
1. Storage Yard m ²	300	300	100
2. Service W/Shop m ²	100	100*	10
3. Office m ²	60	40	20
(Every person on a contract in this site should be provided with safety gear, especially, safety shoes)			
D. SAFETY GEAR			
1. Helmets	50	20	3
2. Boots (pairs)	50	20	3
3. Gloves (pairs)	50	20	3
4. Reflective jackets (pairs)	50	20	3

* Must be Registered with Professional Board: Engineers must be in the professional category or above.
 ** Recommended but not Mandatory.
 *** Accountant may be not be a permanent employee.
 **** May not be registered engineers

FIRST SCHEDULE—(contd.)

Table 5: CRITERIA FOR REGISTRATION OF MECHANICAL CONTRACTORS
 REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A. KEY STAFF (Attach CV's)								
1. Head of Organisation	1	1	1	1	1	1	1	
2. Accountant	1	1	1	1	1	1	1	
3. Mechanical Engineer	2	2	2	2	2	2	2	
4. Mechanical Engineering Technicians/Artisans	4	4	4	4	4	4	4	Min. qualification for Artisan is Trade Test Grade I
5. Electrical Engineering Technicians/Artisans	1	1	1	1	1	1	1	
B. PLANT AND EQUIPMENT								
1. Air Compressors	2	1	1	1	1	1	1	
2. Welding Equipment (set)	3	3	2	2	2	2	2	
3. Testing Equipment (set)	2	2	2	2	2	2	2	
4. Assortment of Jacks (Set)	1	1	1	1	1	1	1	
5. Greasing Equipment (Set)	1	1	1	1	1	1	1	
6. Fork Lift	2	1	1	1	1	1	1	
7. Truck Mounted Crane/Mobile Crane	1	1	1	1	1	1	1	
8. Generators (Portable)	3	2	2	2	2	2	2	
9. Heavy Duty Trucks	2	2	2	2	2	2	2	
10. Light Duty Vehicles	3	2	2	2	2	2	2	
11. Toolboxes with assortment of Handtools	4	4	4	4	4	4	4	
12. Electric Hand Drills	3	2	2	2	2	2	2	
13. Hand Grinders	4	4	4	4	4	4	4	
14. Stocks and Dies (Set)	6	6	4	4	4	4	4	
15. Pipe Cutter/Blender	8	6	5	4	3	3	2	
16. Ladders (3m length)	10	8	6	4	3	2	2	
C. LAND & SERVICE FACILITIES								
1. Service Workshop in	500	300	200	100	50**	30**	30**	
2. Office in	60	30	50	20	10	10	10	

FIRST SCHEDULE—(contd.)

D. SAFETY GEAR		(Every person on site should be provided with safety gear, especially helmets)						
1. Helmets	10	8	5	5	4	3	2	
2. Boots	10	8	5	4	3	2	1	
3. Gloves (pairs)	10	8	5	5	3	2	1	
4. Jackets (reflective)	10	8	5	4	3	2	1	

* Must be Registered with Professional Board; Engineers must be in the professional category of above.
 ** Recommended but not Mandatory.
 *** Accountant may not be a permanent employee.
 **** May not be registered engineers

FIRST SCHEDULE—(contd.)

Table 6: CRITERIA FOR REGISTRATION OF ELECTRICAL CONTRACTORS
REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCE	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN	REMARKS
A. KEY STAFF (attach CV's)								
1. Head of Organisation	1	1	1	1	1	1	1	
2. Accountant	1	1	1	1	1	1	1	
3. Electrical Engineers*	2	2	2	2	2	2	2	
4. Electrical Engineering Technicians/Artisans	2	2	2	2	2	2	2	
5. Mechanical Engineering Technicians	1	1	1	1	1	1	1	
B. PLANT AND EQUIPMENT AND TOOLS								
1. Complete Tool Box	15	10	8	4	2	2	2	
2. Soldering Equipment	10	8	6	2	2	2	2	
3. Welding Equipment	2	2	2	2	2	2	2	
4. Bench Grinder	2	2	2	2	2	2	2	
5. Bench Drill	2	2	2	2	2	2	2	
6. Hand Drill	2	2	2	2	2	2	2	
7. Stocks and Dies (Set)	6	6	4	3	2	2	2	
8. Pipe Cutter/Bender	6	6	4	3	2	2	2	
9. Electric Motor Rewinding Machine	2**	2**	2**	2**	2**	2**	2**	
10. Ladders (3m length)	10	8	6	4	2	2	2	
11. Light Duty Vehicles	3	2	2	1	1	1	1	
12. Heavy Duty Trucks	2	2	2	1	1	1	1	
13. Truck Mounted Crane/Mobile Crane	1	1	1	1	1	1	1	
C. SERVICE FACILITY								
1. Service workshop m ²	100	100	80	50*	5**	5**	5**	
2. Office (m ²)	60	50	50	20	10	10	10	
3. Testing Equipment (set)	2	2	2	1	1	1	1	
D. SAFETY GEAR								
1. Gloves (pairs)	10	10	5	3	3	2	2	
2. Overall/overcoat	10	10	5	3	3	2	2	
3. Helmets	10	8	5	3	3	2	2	

Every person on site should be provided with safety gear, especially helmets.

* Must be Registered with Professional Board; Engineers must be registered engineers.
 ** Recommended but not Mandatory
 *** Accountant may not be a permanent employee
 **** May not be registered engineer

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

Table 7: Financial Requirements

	Classes I-III	Class IV-VI	Classes VII
Average Annual Turnover	15% Of Class limit	15% of Class limit	N.A.
Liquidity (Cash in Bank, Redeemable Financial Securities)	5% Of Class limit	2% of Class limit	N.A.
Fixed Assets	20% Of Class limit	10% of class limit	N.A.

The limit of Class I is hereby assumed to be twice the limit of Class II for all types of contractors

Table 8: Experience Requirements

	Experience	Minimum Requirements
1.	Years of practice in the field of application	Class I — 10 years Class II — 8 years Class III — 6 years Class IV — 4 years
2.	Average size of at least 3 projects executed in the years of practice or since last upgrading	At least 30% for Classes I-III, and 15% for Classes IV-VII of the Present Class Limit
3.	Maximum size of any single project executed in years of practice or since last upgrading.	At least 80% of present Class Limit

The limit of Class I is hereby assumed to be twice the limit of Class II for all types of contractors.

Table 9: Registration Fees for Local contractors (TSHs)

Class	Registration Fee				
	Building	Civil Works	Mechanical	Electrical	Specialist
I	250,000	300,000	150,000	150,000	60,000
II	200,000	250,000	90,000	90,000	40,000
III	150,000	200,000	60,000	60,000	30,000
IV	90,000	150,000	50,000	50,000	
V	60,000	90,000	40,000	40,000	
VI	50,000	60,000	30,000	30,000	
VII	40,000	50,000	25,000	25,000	

Contractors Registration

G.N. No. 340 (contd.)

FIRST SCHEDULE—(contd.)

Table 10: Annual subscription Fees for Local Contractors (TShs.)

Class	Annual Subscription				
	Building	Civil Works	Mechanical	Electrical	Specialist
I	1,000,000	1,500,000	500,000	500,000	50,000
II	650,000	800,000	330,000	330,000	40,000
III	420,000	650,000	210,000	210,000	30,000
IV	280,000	330,000	140,000	140,000	-
V	140,000	200,000	70,000	70,000	-
VI	70,000	70,000	50,000	50,000	-
VII	40,000	40,000	30,000	30,000	-

Table 11: Fees for All Types of Foreign Contractors (US\$)

Class	Building/Civil/Electrical/Mechanical		Specialist Contractors	
	Registration	Annual Subscription	Registration	Specialist
I	20,000	10,000	15,000	6,000
II	18,000	8,000	10,000	4,000
III			5,000	2,000

Table 12: Application Fees for All types of Contractors (TShs.)

	TYPE OF APPLICATION	FEES (TSHS)
1.	First application	10,000
2.	Upgrading	15,000
3.	Temporary Registration	20,000
4.	Dispensation	20,000

Dar es Salaam,
28th September, 1999

ANNA M. ABDALLAH,
Minister for Works